

DRAFT MINUTES

1. The Regular Meeting of the Plainfield Charter Township Board was called to order at 7:30pm on January 28, 2008 at the Township Offices, 6161 Belmont Avenue NE, Belmont, MI by Supervisor Meek.
2. Members present: Supervisor Meek, Treasurer Stover, Trustees Borek, Hagedorn, Heindrichs, and Parris. Members absent: Clerk Morrow. Also present: Township Manager Robert Homan, Deputy Clerk Jeffrey Hawkins, Township Fire Chief David Peterson and Township Attorney Eric Brandt
3. Mr. Parris led the invocation and Mr. Stover led the Pledge of Allegiance.
4. Mr. Parris moved, supported by Mr. Heindrichs that the agenda be approved with the following changes: correct dollar amount in consent agenda item 5e. Accept bid from Hach Company in the amount of \$11,280.00 for (5) 1720 E Hach Turbidimeters for the Water Department to read \$10,716.00 to show a 5% discount (-\$564.00) given by supplier and remove consent agenda item 5g. Approve proposed Purchasing Policy. Ayes: 6. Nays: 0. Motion carried.
5. Mrs. Borek moved, supported by Mr. Parris that the consent agenda be approved as follows:
 - a. Approve January 14 regular meeting minutes
 - b. Receive Clerks Budget, Financial, Investment, Building, Fire, Ordinance Enforcement, Passport, Water, and Website (1/4 and annual) Department reports
 - c. Approve pay application #4 in the amount of \$96,898.83 to Wadel Stabilization water and wastewater system improvements on Four Mile Road, Plainfield Avenue and Brandau Lift Station
 - d. Accept bid from RS Technical Services in the amount of \$54,298.00 for a Wallace & Tierman Slaker for the Water Department
 - e. Accept bid from Hach Company in the amount of \$10,716.00 for (5) 1720 E Hach Turbidimeters for the Water Department
 - f. Accept bid from Peerless Midwest in the amount of \$38,205.00 for FY 2008 Well Maintenance Program for the Water Department
 - g. RemovedAyes: 6. Nays: 0. Motion carried.
6. The Public Hearing to consider the Fire Department Adoption Ordinance was opened for comment. Mr. Homan gave an overview of the proposed ordinance, commenting that our attorneys have made several changes. Mr. Brandt stated that with the changes that have been made, there is not a need to republish the proposed ordinance. There being no comments from the public, the hearing was closed and discussion returned to the Board. Mr. Stover commented on section 2 in respect to additional mutual aid agreements. Chief Peterson stated that on occasion Plainfield is requested to respond to municipalities that do not have a formal mutual aid agreement with Plainfield. Mr. Parris doesn't want to see any power taken away from the Fire Chief making it more difficult in dealing with the fire union and fire department staff. Mr. Hagedorn asked if Plainfield was to join with another department, as we did with Rockford Fire in the past, that this ordinance would need to be amended. Mr. Brandt commented that the ordinance would need to be amended to address changes in response needs. Mr. Meek questioned the previous 3 responses (Greenville and Belding) outside of the county, as to weather the chief made those decisions. Chief

Peterson stated that it was assumed that mutual aid agreements were in place prior to our response to those areas. Mutual aid agreements are now in place with those municipalities. Mr. Meek inquired what the annual report of the fire department consisted of. Chief Peterson stated that the board received monthly reports and that that would continue. Mr. Homan reiterated that this is a good ordinance that needs to be officially approved. Mr. Brandt added that a section needs to be inserted to allow the Fire Chief or his/her designee to authorize emergency response with mutual aid to a municipality that currently does not have a mutual aid agreement with Plainfield Fire Department, within the State of Michigan. Mr. Stover moved, supported by Mr. Parris that Ordinance #804 Resolution #08-05 accepting the Fire Department Adoption Ordinance be approved with the corrections as stated above. Roll call vote. Ayes: Meek, Stover, Borek, Hagedorn, Heindricks, and Parris. Nays: none. Motion carried.

7. Citizens were offered a chance to address the Board regarding subjects that were not on the agenda. Harrison Webb and James Beattie, students from NRMS (history class) introduced themselves. Denise Webb, 3325 Ancliff Street, commented on the upcoming Cemetery Ordinance. She feels that the cemetery is unique and that people have chosen Plainfield Cemetery because it has character. She commented that there are some graves that have gone overboard and that should be addressed, but not totally restrict what can be allowed on a grave.
8. Consider Preliminary Private Road Approval for Grand Commerce Park Private Drive (extension of Dodge Street). Mr. Homan gave an overview of the development and that the majority of the road is already completed. Mr. Parris would like to see this project completed. Mr. Hagedorn is pleased to see this project progress as it has. Mr. Hagedorn was surprised to see that the developer may ask for fewer lots than are currently proposed, depending on the number and type of tenants that may want to occupy the street extension. Mr. Stover questioned the access to some of the lots. Mr. Parris inquired if water and sewer would be extended on the new road. Mr. Homan said that would be required before final road approval would be granted. Mr. Parris stated that several people have asked him when a traffic light would be installed at West River Drive And Dodge Street. Mr. Homan has received notification from the Kent County Road Commission that at this time no light is scheduled to be installed. Mr. Stover moved, supported by Mr. Hagedorn that Preliminary Private Road Approval for Grand Commerce Park Private Drive (extension of Dodge Street) be approved with the two (2) conditions that were set by the Planning Department. 1) Prior to requesting Final Private Road approval, the applicant shall provide a private road maintenance agreement as approved by the Community Development Department; 2) the plans shall be revised to show the 2-inch water service in a 20-foot easement as approved by the Water Department. Ayes: 6. Nays: 0. Motion carried.
9. Mrs. Borek moved, supported by Mr. Parris that the accounts payable in the amount of \$423,655.89 be approved and authorized for disbursement. Roll call vote. Ayes: Meek, Stover, Borek, Hagedorn, Heindricks, and Parris. Nays: none. Motion carried.

At 8:03pm, Mr. Parris moved, supported by Mr. Hagedorn to move into closed session to consider acquisition of easement's, by eminent domain, if necessary, for sewer connections to Jasmine Avenue. Roll call vote. Ayes: Meek, Stover, Borek, Hagedorn, Heindricks, and Parris. Nays: none. Motion carried.

At 8:23pm, Mr. Parris moved, supported by Mr. Hagedorn to move into open session. Roll call vote. Ayes: Meek, Stover, Borek, Hagedorn, Heindricks, and Parris. Nays: none. Motion carried.

10. Mr. Heindrichs moved, supported by Mr. Hagedorn to authorize the Township Manager to make an offer to the owners of the two parcels on Algansee Drive for acquisition of easement's, by eminent domain, if necessary, for sewer connections to Jasmine Avenue. Roll call vote. Ayes: Meek, Stover, Borek, Hagedorn, Heindrichs, and Parris. Nays: none. Motion carried.
11. Manager Comments: Mr. Homan will be at a Managers conference for part of the next week. He also would like to see the Manager's Newsletter being place on the township website so that everyone can see what is being done in the township. Mr. Brandt informed the board that the McAulay Crypt paperwork has been filed with the probate court system and that a hearing is scheduled for mid-February.
12. Board Member Comments: Mr. Stover is concerned about the \$0.05 cost for a copy that the public pays. He feels that this cost should be \$0.50 for black & white and \$0.75 for a color. Assumption School 4th graders visited the Township Offices and left cookies and a thank-you card for all of the employees. Mr. Meek stated that he Plainfield Avenue CIA and the Comstock Park DDA are progressing well and projects are being planned by both groups.
13. The meeting adjourned at 8:41pm.

Jeffrey S. Hawkins, CMC
Plainfield Charter Township Deputy Clerk

George K. Meek, Supervisor
Plainfield Charter Township

- CERTIFICATION -

I, the undersigned, Susan L. Morrow, the duly qualified and elected Clerk for the Charter Township of Plainfield, Kent County, Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of the proceedings taken by the Township Board of said Township at a regular board meeting held on the 28th day of January, 2008.

Susan L. Morrow, MMC, Clerk
Plainfield Charter Township