

Mechanical Permit Application
 Plainfield Charter Township
 6161 Belmont Ave NE, Belmont, MI 49306

Call (616) 726-8899 for inspections

Date of application

____/____/____

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		Plainfield Charter Township, Kent County, MI	HOMEOWNER PHONE NUMBER (REQUIRED)

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Contractor Name/Company	E-Mail address	LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	CITY	STATE	ZIP CODE	
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UIA NUMBER (or reason for exemption)		

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

What is the building size in square footage? _____

What is the input rating of the heating system in this building? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarification

Item #2, Residential Heating System: This item is used for the installation of a heating system in a new residential structure. Items #10 Gas Piping and #18 Duct **SHOULD NOT BE** charged. Replacement systems should be itemized.

Items #14 and #15, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

VIII. Fee Chart - Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$40.00	1	\$40.00	18. Duct - minimum fee \$25.00	\$.10 / ft		
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00			19. Heat Pumps; Commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00			Air Handlers/Heat Wheels			
4. Boiler	\$30.00			20. Under 10,000 CFM	\$20.00		
5. Water Heater (gas piping & venting - direct replacement only)	\$5.00			21. Over 10,000 CFM	\$60.00		
6. Damper	\$5.00			22. Commercial Hoods	\$15.00		
7. Solid Fuel Equip. (includes chimney)	\$30.00			23. Heat Recovery Units	\$10.00		
37. Gas Burning Fireplace	\$30.00			24. V.A.V. Boxes	\$10.00		
8. Chimney, factory built (installed separately), B Vent, PVC Venting	\$25.00			25. Unit Ventilators/PTAC Units	\$10.00		
9. Solar; set of 3 panels - fluid transfer (includes piping)	\$20.00			26. Unit Heaters (terminal units)	\$15.00		
10. Gas Piping; each opening - new installation (residential)	\$5.00			27. Fire Suppression/Protection (includes piping) -minimum fee \$20.00	\$.75 / head		
11. Air Conditioning (includes split systems) RTU - Cooling Only	\$30.00			28. Coils (Heat/Cool)	\$30.00		
12. Heat Pumps/Geothermal (complete residential)	\$30.00			29. Refrigeration (split system)	\$30.00		
13. Dryer, Bath & Kitchen Exhaust	\$5.00			30. Chiller	\$30.00		
Tanks				31. Cooling Towers	\$30.00		
14. Aboveground*** (other than L.P.)	\$20.00			32. Compressor/Condenser	\$30.00		
38. Aboveground Connection	\$20.00			Inspections			
15. Underground*** (other than L.P.)	\$25.00			33. Special Insp. (pertaining to sale of building)	\$50.00		
39. Underground Connection	\$25.00			34. Additional Inspection	\$50.00		
16. Humidifiers/Air Cleaners	\$10.00			35 Work without permit (double all fees)			
Piping (ALL piping - minimum fee \$25.00)				36. Certification Fee	\$20.00		
17. Fuel Gas Piping	\$.05 / ft						
40. Process Piping	\$.05 / ft						
41. Hydronic Piping	\$.05 / ft						
42. Refrigeration Piping	\$.05 / ft						
43. Exhausters	\$15.00						

Total Fee

Make checks payable to Plainfield Charter Township

* See VII. Fee Clarification Item #2 on front

***See VII. Fee Clarification Items #14 and 15 on front

IX. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

VALIDATION AREA

Please call (616) 726-8899 or email andersont@plainfieldchartertp.org to schedule an inspection