



POVERTY GUIDELINES

ELIGIBILITY REQUIREMENTS OF PLAINFIELD CHARTER TOWNSHIP, KENT COUNTY

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a homestead the property for which an exemption is requested.
2. File a claim with the Supervisor of the Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
3. Produce a valid drivers' license or other form of identification if requested.
4. Produce a deed, land contract or other evidence of ownership of the property for which an exemption is requested if requested.
5. Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget. **NOTE:** If you plan to adopt guidelines other than those stated, the alternative guidelines adopted by your unit cannot provide income eligibility requirements less than the federal guidelines.
6. The application for the exemption shall be filed annually after January 1, but before the day prior to the last day of the Board of Review (for the year—so one day before the last day of the December board of review).
7. Any additional eligibility requirements as determined by the Township Board.

The following are the federal poverty income standard, which the United States Office Management and Budget recommends that the federal departments and agencies use. The standards are actually compiled and published by the Bureau of Census, which refers to them as "poverty thresholds."

The governing body of the local assessing has the option of considering the age of the resident(s) when establishing their guidelines. The provision applies only when one or two persons reside in the homestead, because there are no age-related thresholds for three or more persons in the homestead.

The following are the poverty thresholds as of December 31st, 2009, for use in setting poverty exemption guidelines for 2010 assessments. [See STC Bulletin No. 9 of 2009](#) for additional information.

| Size of Family/Household | Annual Allowable Income |
|----------------------------------|-------------------------|
| 1 | 10,800 |
| 2 | 14,600 |
| 3 | 18,300 |
| 4 | 22,100 |
| 5 | 25,800 |
| 6 | 29,500 |
| 7 | 33,300 |
| 8 | 37,000 |
| For each add'l family member add | 3,700 |