



PLAINFIELD CHARTER TOWNSHIP
 KENT COUNTY, MICHIGAN
 (616) 364-8466

**AMENDED
 2011 RATES & CHARGES**

RESOLUTION # 11-02

At a regular meeting of the Plainfield Charter Township Board held on the 18th day of January, 2011, Member Hagedorn moved, supported by Member Matthews, to approve the following Rates & Charges for 2011:

EFFECTIVE: January 01, 2011

ASSESSING DEPARTMENT	
Residents may receive one copy, per year of their own assessment at no charge (fax not included)	
Mail Requests	\$3.00
Fax	\$3.00 per record card
Email	\$3.00 per record card
Industrial Facilities Tax (IFT) Abatement Application (including establishment of district)	\$800.00
Industrial Facilities Tax (IFT) Abatement Application (without establishment of district)	\$600.00
Reapplication of IFT (after initial 3-year term)	\$150.00
Transfer of IFT Exemption	\$300.00
Amendment of IFT Certificate	\$600.00
Commercial Rehabilitation Tax Exemption (CRTE) Application (including establishment of district)	\$800.00
CEMETERY	
Graves (Single & Multiple)	
Single Grave	\$300.00
Single Grave (non-resident)	\$500.00
Grave Opening & Closing Fees	
<i>Summer Rates (April 01 thru November 30)</i>	
Adult (weekday)	\$400.00 - plus \$150.00 per hour after 3:30 PM
Child (weekday)	\$250.00 - plus \$150.00 per hour after 3:30 PM
Adult, Child, or Baby (weekend)	\$550.00 - plus \$150.00 per hour
Cremation Burial (weekday)	\$250.00 - plus \$150.00 per hour after 3:30 PM
Cremation Burial (weekend)	\$250.00 - plus \$150.00 per hour

<i>Winter Rates (December 01 thru March 31)</i>	
Adult (weekday)	\$500.00 - plus \$150.00 per hour after 3:30 PM
Child (weekday)	\$350.00 - plus \$150.00 per hour after 3:30 PM
Adult, Child, or Baby (weekend)	\$650.00 - plus \$150.00 per hour
Cremation Burial (weekday)	\$275.00 - plus \$150.00 per hour after 3:30 PM
Cremation Burial (weekend)	\$325.00 - plus \$150.00 per hour
Columbarium Niche Fees	
Cremation Niches - 11 ¼ x 11 ¼ x 11 ¼	
Resident	\$825.00
Non-Resident	\$1,000.00
Columbarium Opening & Closing Fees For Each Urn - Two (2) Urn Maximum Per Niche	
Weekday	\$100.00 - plus \$100.00 per hour after 3:30 PM
Weekend	\$250.00 - plus \$100.00 per hour after 3:30 PM
Columbarium Inscription Fees	
"Scooped Letter" - Done By Patten Monument	
First Four (4) Characters	\$140.00
Additional Character's	\$8.00 each
Foundations for Headstones	
Small Stone - up to 12 X 24	\$0.56/sq inch
Large Stone - over 12 x 24	\$0.75/sq inch
Family Plot Stone	\$2.00/sq inch
Cemetery Information on Disk (per disk)	\$35.00
Cemetery Information Printout (per hour)	\$50.00 - 1 hour minimum
COMMUNITY DEVELOPMENT DEPARTMENT	
BUILDING SERVICES	
Building Permit - Residential	\$35.00 base fee and \$6.00 each additional \$1,000.00 value (includes up to 7 inspections)
Building Permit - Non Residential (commercial ~ office)	\$50.00 base fee and \$6.00 each additional \$1,000.00 value (includes up to 7 inspections)
Building Re-Inspection	\$40.00
Building Board of Appeals Application	\$300.00
Demolition Permit	\$100.00 plus performance bond
Electrical Permit	\$35.00 base fee plus each item as listed on the application
Electrical Re-Inspection	\$35.00
Heating Permit	\$35.00 base fee plus each item as listed on the application
Heating Re-Inspection	\$35.00

Mobile Home Permit (in mobile home parks)	\$125.00
Performance Bond	\$200.00 (minimum amount)
Plan Review	10% of the established permit fee for all commercial permits
ORDINANCE ENFORCEMENT SERVICES	
Noxious Shrubs, Plants, Weeds & Grass Ordinance	
Mowing, Trimming, Removal, Etc.	\$50.00 administrative fee, plus vendor costs
Property Maintenance Ordinance	
Letter Of Non-Compliance	\$100.00 administrative fee
Administrative Extension	\$50.00 administrative fee
Abatement Of An Unoccupied Structure - Security Violation	\$100.00 administrative fee, plus actual cost of services contracted to perform required work
Appeal Board Hearing	\$50.00 administrative fee
PLANNING & ZONING SERVICES	
Administrative Site Plan Review	\$200.00 and \$500.00 Escrow
Amendment To "Active" Site Plan	\$400.00
Amendment To An Approved PUD	\$200.00 and \$500.00 Escrow
Business Special Event Signs	\$35.00 and \$50.00 deposit
Development Review Services - Township Engineer	\$72.00 per hour - charged to escrow
Digital Signs	\$200.00 deposit
Land Division Application - Before Filing Deadline	\$150.00 per resulting legal description Planner may require escrow
Land Division Application - After Filing Deadline	\$200.00 per resulting legal description Planner may require escrow
Legal Document Recording (sidewalk postponement, easements, etc.)	\$30.00
Master Plan Book	\$40.00
Plats	\$500.00 and \$1,000.00 Escrow
Planning Commission - Special Meeting	\$700.00
Private Road Permit - New	\$500.00 and \$1,000.00 Escrow
Private Road Permit - Existing (No Construction Required)	\$200.00 and \$500.00 Escrow
Private Road Permit - Existing (Construction Required)	\$400.00 and \$1,000.00 Escrow
Rezone Review - Pre-Application	\$200.00
Rezone (Including PUD)	\$500.00 and \$1,000.00 Escrow

Site Condominium Projects	\$500.00 and \$1,000.00 Escrow
Site Plan Review	\$500.00 and \$1,000.00 Escrow
Soil Removal Permit	\$600.00 and \$1,000.00 Escrow
Soil Removal Permit - Renewal	\$200.00 and \$500.00 Escrow
Special Use Permit	\$500.00 and \$1,000.00 Escrow
Stormwater Review - Single Family Residence	\$50.00 and \$300.00 Escrow
Variance Application	\$200.00 and \$100.00 Escrow
Zoning Board of Appeals - Special Meeting	\$500.00
Zoning Map	\$25.00
Zoning Ordinance Book (with map)	\$40.00
Zoning Compliance Letters	\$10.00
Maps From Plotter With Aerial Overlays	
11" x 17"	\$5.00
18" x 24"	\$15.00
24" x 36"	\$35.00
34" x 44"	\$60.00
Maps From Plotter Without Aerial Overlays	
11" x 17"	\$1.00
18" x 24"	\$3.00
24" x 36"	\$5.00
34" x 44"	\$10.00
CLERK'S DEPARTMENT	
Elections	
Diskette/CD - List Of Voters	\$25.00
Printout - List Of Voters	\$0.25 per page
Labels	\$0.10 per label
Precinct Maps (24" x 36")	\$5.00 each
Freedom Of Information Act (FOIA)	
Copies (black & white)	\$0.05 per page
Copies (color)	\$0.15 per page
Labor Time	Based on wages of lowest paid eligible employee
Postage	Actual Charges
Research Time	Based on wages of lowest paid eligible employee
Business & Event Licenses	
Carnivals	\$10.00 per day, per ride

Circus	\$75.00 per day
Massage Establishment	\$100.00 per year (other restrictions apply)
Massage Therapist	\$50.00 per year (other restrictions apply)
Refreshment Sales	\$25.00 per vehicle, per year or \$5.00 per location, per day
Seasonal Sales	\$30.00 and \$200.00 security deposit (refundable)
Short-Term Open Air Sales	\$30.00 (1-14 days); \$60.00 (15-28 days) and \$200.00 security deposit (refundable)
Snowplowing	\$30.00 per vehicle, per year
Solicitors	\$30.00 per person for 30 days
Trash Haulers	\$20.00 per vehicle, per year
Used Vehicle Sales	\$50.00 per year
Passports / Passport Cards: MUST be paid for with check or money order	
Passport - Adult (16 & over)	\$110.00 plus \$25.00 execution fee (\$135.00)
Passport - Child (15 & under)	\$80.00 plus \$25.00 execution fee (\$105.00)
Passport Renewal	\$110.00
Passport Card - Adult (16 & over)	\$30.00 plus \$25.00 execution fee (\$55.00)
Passport Card - Child (15 & under)	\$15.00 plus \$25.00 execution fee (\$40.00)
Passport Card Renewal	\$30.00
Passport Photographs	\$10.00 (set of 2 photo's)
Expedite Processing	\$60.00 per passport processed
Overnight (expedite only)	\$14.96 (one way)
Additional Visa Pages	\$82.00
File Search Fee	\$150.00
FIRE DEPARTMENT	
Alarm Cost Recovery Ordinance	<p>Section 3.01 - Brush fires out of control and arsons Haz-Mat formula as adopted</p> <p>Section 3.02 - Illegal acts (DUI) Haz-Mat formula as adopted</p> <p>Section 3.03 - Expenses incurred beyond "normal" fire suppression costs Actual Cost of service or equipment</p> <p>Section 3.04 - Containment, abatements or any safety measure in connection with hazardous and/or toxic material release. Haz-Mat formula as adopted</p> <p>Section 3.05 - Vehicle accidents \$200.00 per vehicle involved in the accident plus wages after the second hour</p> <p>Section 3.06 - Hazardous conditions (wires down, ruptured gas main, etc.) Haz-Mat formula as adopted</p> <p>Section 3.07 - Requests for reports or documentation \$10.00</p> <p>Section 3.08 - False alarms due to malfunctioning equipment within a consecutive 12-month period. \$250.00 for the 4th false alarm increased by \$50.00 every</p>

	alarm thereafter. Section 3.09 - Standby at event or situation at for profit establishments Haz-Mat formula as adopted Section 3.10 - Failure to comply with the Fire Code \$200.00 per inspection after the third inspection, until such time as the property is in compliance with the code.
Environmental Study Information	\$50.00 for search of Firehouse database \$50.00 for search of previous computer database \$20.00 per hour for hand record search
Hazardous Material Reimbursement \$0.75 per \$1,000.00 cost of vehicle and one staff per vehicle / per hour. Additional staff will be billed at current pay rates per hour.	\$36.50 - Staff Vehicles \$195.00 - Engine \$135.00 - Engine / Tanker \$50.00 - Fast Attack \$450.00 - Aerial \$150.00 - Rescue \$11.25 - Extrication Tool
Fire Extinguisher Training	\$15.00 Per Person / \$60.00 Minimum
CPR	\$30.00 Per Person
CPR / First Aid	\$50.00 Per Person
Training Center - Rental Rates	
4 Hours Or Less	\$75.00
4 To 8 Hours	\$150.00
GENERAL TOWNSHIP	
Copies (black & white)	\$0.50 per page
Copies (color)	\$0.75 per page
NSF (Checks & Automatic Debit)	\$25.00
Recording Fees	\$18.00 for the first page, plus \$3.00 for each additional page
LIBRARIES	
Conference Room Rental	\$25.00 per meeting (Plainfield Only)
VERSLUIS PARK RATES & USER FEES	
Day Pass	\$8.00 per day, per car. No walk-ins allowed
Township Resident Season Sticker	\$15.00 per year
Non-Township Resident Season Sticker	\$75.00 per year
Lunch Pass (11:00 AM to 1:00 PM)	\$15.00 per year
COMMUNITY & SENIOR CENTER - RENTAL RATES	
Monday or Tuesday 5pm – 11pm	FREE upon Board Approval
Wednesday or Thursday 5pm – 11pm	\$50.00

Friday 5:00pm – 11pm	\$100.00
Saturday or Sunday 10am – 3:30pm OR 5:30pm – 11pm	\$100.00
Saturday OR Sunday – all day	\$150.00
DW Richardson Pavilion	\$50.00
Damage Deposit For Community Center	\$200.00 (refundable)
Damage Deposit for DW Richardson Pavilion	\$100.00 (refundable)

WATER & SEWER

Water

Base Fee	\$10.90 per quarter
Consumption Charge	\$2.98 per 1,000 gallons
Construction As-Builts	\$1.00 per sheet
Hydrant Permits	\$5.00 per 1,000 gallons (ALL permits) \$85.00 - daily permit (8:00 AM to 3:30 PM) \$200.00 - annual permit, plus \$150.00 per month \$1000.00 - meter assembly deposit
Meter & Recorder (5/8", 3/4", or 1")	\$275.00
Meter & Recorder (1 1/2" or Greater)	\$275.00 plus time & material
Meter Accuracy Test (Up To 1")	\$25.00
Meter Accuracy Test (1 1/2")	\$35.00
Meter Accuracy Test (2" & Greater)	\$100.00
Meter Connection & Service Inspection Fees	\$75.00 - 1 st Re-Scheduled Appointment \$150.00 - 2 nd Re-Scheduled Appointment
Water Service Disconnection	Time and Material
Water Service Complete Elimination (Disconnection from Water main & Cap)	\$100.00
Water Availability Charge (Minimum 75')	\$30.00 / front foot-single family, duplex residential \$40.00 / front foot-multi-family, commercial, industrial
Water Connection Fee	\$1475.00 per REU
Water Tap-On Charge (Up To 1")	\$930.00
Water Tap-On Charge (Over 1")	\$930.00 plus time & material over \$930.00 base
Water Turn Off/On (Delinquent Payment)	\$50.00
Water Turn Off/On (Owners, Realtor, or Financial Institution Request)	\$25.00
Water Turn Off/On (After Hrs & Weekends)	\$100.00
1 1/2" Private Fire Service Base Charge	\$4.00 per month

2" Private Fire Service Base Charge	\$4.50 per month
4" Private Fire Service Base Charge	\$8.00 per month
6" Private Fire Service Base Charge	\$20.00 per month
8" Private Fire Service Base Charge	\$40.00 per month
Private Hydrant	\$18.00 per month
Sewer	
Base Fee	\$40.25 per quarter
Consumption Fee Based On Winter Qtr	\$3.64 per 1,000 gallons with 9,000 gallons minimum
Sewer Availability Fee (Minimum 75')	\$50.00 / front foot-single family, duplex, residential \$60.00 / front foot-multi-family, commercial, industrial
Sewer Connection Fee	\$1500.00 per REU
Sewer Trunkage Fee (NKSA)	\$3,039.00 per REU
Sewer Inspection Permit	\$60.00
Sewer Only Flat Rate - Alternate	\$98.49 per quarter or meter on well
Sewer Only Flat Rate - Mobile Home	\$76.65 per quarter

Upon roll call vote the following voted:

Ayes: Stover, Harvey, Borek, Hagedorn, Matthews, Weldon, and Meek

Nays: None

Abstain: None

Absent: None

Motion carried. Resolution #11-02 declared adopted.

K. Scott Harvey
Plainfield Charter Township Clerk

CERTIFICATION

The undersigned, as the duly elected and acting clerk of the township, hereby certifies that the foregoing is a true and accurate copy of Resolution #11-02 as adopted by the Township Board of Plainfield Charter Township at a regular meeting held on January 18, 2011, at which a quorum was present.

Plainfield Charter Township Clerk

Date